



Reference Form

In partnership with
Van Mildert & Tenant Shop

1 Sumner Road
Rotherham
S65 1LJ
01709 36 76 76
info@sensispm.co.uk
www.sensispm.co.uk

Property Details

Rent: £____.00 pcm Bond: £____.00

Planned date to move in: ____/____/____

Share of rent: ____%

Score: ____

Office use
P/F

Personal Details

Please tick application type

Prospective Tenant

Guarantor

Title _____ First Name: _____ Middle: _____

Surname: _____ NI Number: - - - - D.O.B: DD/MM/YYYY

Mobile Number: _____ Email: _____

How many children do you have?: _____ How many children over 18 years?: _____

Do you smoke: Y/N Pets: Y/N If Y which type of pet?: _____

Current Housing Details

Current Address: _____ Post Code: _____

Please tick current property type: Own/ed: Council: Agency Private owner

Landlord Address: _____ Post Code: _____

Phone Number: _____ Email: _____

Time at address: MM/YY Reason for leaving: _____

Financial information

Do you have adverse Credit: Y/N If Y Why? _____

Employer Name: _____ Role: _____

Contact Number: _____ Salary: £ _____ Time in your Role: MM/YY

Housing Benefits: Y/N If Y Why? _____ Time on HB MM/YY

Right to rent Proof (I.D)

Photo I.D: _____ Photo I.D Ref _____

Proof of address: _____

N.O.K

Title _____ First Name: _____ Middle: _____

Surname: _____ NI Number: - - - - D.O.B: DD/MM/YYYY

Mobile Number: _____ Email: _____

Current Address: _____

Registration of Tenancy Information.

To help with the move-in process we have teamed up with Tenant Shop to streamline the registration process for your new property by notifying the local council, water supplier and your incumbent energy provider of your move. We will use software supplied by Tenant Shop to notify all the necessary organisations that you have arrived and provide your contact information, moving in date and meter readings where applicable. The reverse will happen when you move out.

I give you permission to notify the council, water suppliers and incumbent energy provider.

Signed: _____

Broadband & TV

When moving in to your new property you may wish to arrange a Broadband connection & TV package. Our Partner Tenant Shop can offer you exclusive discounts through market leading providers SKY & Virgin Media, and regularly have offers of up to 50% off the standard pricing*

I give permission for Tenant Shop to contact me by phone to provide support and advice on arranging the best Tv & Broadband package for my needs

Signed: _____

Gas & Electricity

On moving in to your new property, you will be placed on a standard Gas & Electricity tariff. This tariff is the providers most expensive tariff, Tenant Shop will provide you with a choice of market comparison to find a tariff with a more suitable rate for your property.

I give permission for Tenant Shop to contact me by phone to arrange a more suitable energy tariff

Signed: _____

Insurance

It is a part of your tenancy agreement that you must, take out tenant's liability insurance cover for a minimum of £2,500 cover for any accidental damage you may cause to the landlord's fixtures and fittings. We can arrange a quote for you through one of our partners, but you can source this from any provider you wish. You will need to provide a copy of your policy prior to moving in to your new property.

I give permission for Tenant Shop to contact me by phone to arrange a quote for Insurance

Signed: _____

Tenant Shop

In addition to the above; I hereby give Sensis Property Management Ltd authority to pass my details to the Tenant Shop.

As well as phone Tenant Shop may contact me by: Email SMS

Signed: _____ Date: _____

Consent

Sensis Property Management Ltd have teamed up with Tenant Shop to streamline your registration process with the local council, water supplier and energy provider. Tenant Shop will notify all the necessary organisations that you have arrived and provide your contact information, moving in date and meter readings where applicable "We may use software supplied by Tenant Shop Limited to notify the local council, water supplier(s) and the energy provider(s) in line with your tenancy start date and again on the tenancy end/vacating date. We will ask Tenant Shop to contact you on our behalf by Text, Phone and/or Email to offer you Energy, Insurance (if applicable) and Media comparisons for your new Tenancy. Call Centre comparisons are completely optional for you (the tenant) and you can opt out at any time by emailing customerservices@mytenantshop.co.uk Tenant Shop Limited is fully compliant with the data protection act 1998 and a registered member of the Information Commissioners Office with registration number Z305733X and will only use your information for the purposes set out above" I am happy for Tenant Shop to contact me as specified above. I / We the Applicant/Guarantor consent to the letting agent undertaking a credit search for the purpose of this tenancy application. I duly authorise the Letting Agent to make enquiries as to my current accommodation, and income status. I give full authorisation to my employer or accountant to release income and performance information concerning my employment or self employment. I formally consent to the Letting Agent, to whom this application relates, to pass on to their client/landlord full details of my completed credit report along with any supporting documentation. I understand that should I withdraw my application at any time, or should my application be declined by Van Mildert / Rent 4 Sure or the Letting Agency my application fees will be forfeit. ADMINISTRATION FEES ARE NON REFUNDABLE, NO EXCEPTIONS.

Applicant/Guarantor Signature: _____

Date: DD / MM / YY _____